College Application Checklist

Completing the Application

* Know your deadlines (refer to the 2023-24 SUS Matrix in the Senior Canvas Page in the College Application Module)
  + Early Action/ Priority Date are nonbinding and increase your chance of admission.
  + Early Decision is binding. If you select Early Decision you are committing to attending that school, if accepted.
  + Rolling Admission – No early deadline, applications are looked at as they come in.
  + Regular Decision – Later due date; less openings which means harder to get accepted.
* Make a Common App Account and add your schools.
* Waive your FERPA (located in the My Schools tab on the Common App).
  + This allows for your transcripts and letters or recommendations to be sent.
* Match your Naviance with Common App (See directions in Senior Canvas Page in the College Application Module)
* Request Transcripts and Letters of Recommendations through Naviance.
* Complete and Submit Common App for each individual school.
* Send SAT scores from collegeboard.org and ACT scores through ACT.org.
  + Check school deadlines for updated scores.
* **All documents must be received by the application deadline, do not wait until the last minute to request them!! (You also don’t have to do it all at once. Submit as you go.)**

After Application is completed

* Check Financial Aid Priority Deadlines. Your FAFSA needs to be completed by these deadlines for additional aid opportunities.
* Check your email for information to set up accounts for each individual school.
* Monitor that they have received your documents. This is your responsibility! If they have not received something, call and find out why.
* Check housing applications. You may be able to apply for housing before being accepted. Housing fills up quick!

When you are accepted

* Make sure you apply for housing ASAP!!
* You have until May 1 to make a decision. Please, do not wait that long. Housing and Freshman Orientation will fill up.
  + Check HOW you commit to the school. It could be signing up for orientation, a tuition deposit, or housing deposit… check with the school.
* Financial Aid packages usually come out around March. This will help in your decision making… who is going to give you more $$$.

If you are not accepted or are deferred

* If you really want to go there, contact the admissions office and ask what you need to improve on.
* A “no” could just be a “not yet”.